

Policy Title: Transfer of Credits – Undergraduate Program

A student may submit undergraduate course credits earned at other universities for application toward The University of Texas Health School of Nursing at Houston BSN degree. Regulations for transfer of credit are as follows:

1. The course must clearly relate to the student's approved program of study.
2. **Nine (9)-semester hours** may be transferred from accredited institutions outside The University of Texas System.
3. An unlimited number of hours may be transferred from institutions within The University of Texas; however, BSN generic and RN-BSN students must complete a minimum of 31 hours (depending on track) in residence at The University of Texas Health School of Nursing at Houston.
4. If credits are transferred as electives, the student's advisor must approve them.
5. Students, who wish to obtain equivalency credit for a required course in the undergraduate program, must complete a Petition for Equivalency Credit Form. (This form can be found in the Student Affairs Office). The student submits the form to the lead faculty member for that course. If the lead faculty member approves the petition, and all other eligibility requirements are met, the student is granted equivalency credit for the course.
6. The course must have been taken within the three (3) year time limit to complete the undergraduate program degree requirements (unless approved by faculty).
7. The course must be listed on an official transcript from an accredited university. The transcript must show an "A", "B", or "C" in the course (unless a "P" is approved by the faculty).
8. All courses to be transferred must be junior or senior-level undergraduate courses.