

Policy Title: Jeopardy Letter: Notice of Score/Average of less than 80%

Background

In accordance with its mission to produce caring, competent, and responsible health professionals for the 21st century, The University of Texas School of Nursing at Houston maintains high academic standards. Students are expected to meet these standards at all times. A system exists to assist graduate students at the first sign of academic difficulty. This system includes counseling services, financial aid assistance, and an academic advisor who can assist students in resolving problems and making decisions. The system includes a mechanism to alert the student who may be in jeopardy.

Policy

A student will receive written notice from the faculty member when the student's grade average in the didactic portion of the course is at any time less than 80% and/or after each examination or assignment when a grade lower than 80% has been achieved. The written notice will include what action the student should take as a result of her/his grades. It will be the student's responsibility to follow through with the suggested action. A copy of the letter will be sent to the student's advisor and a copy will be placed in the student's academic file.

Issuance of jeopardy letters is intended only as a courtesy to students. All students are on notice and are expected to know:

1. They are responsible for appraising themselves of their grade on each exam or assignment;
2. Each grade that is below 80% or "B" in the Graduate Program at the School of Nursing is considered unsatisfactory; and
3. Each unsatisfactory grade calls for remedial action. The failure of a faculty member to issue a jeopardy letter or the failure of a student to receive a jeopardy letter does not in any way affect the validity of the grade assigned or the need for corrective action.

The student should make an appointment with the faculty member and advisor to discuss the course and further assistance for areas of need.