



THE UNIVERSITY of TEXAS  
SCHOOL OF NURSING AT HOUSTON  
*A part of The University of Texas Health Science Center at Houston*

# THE DEAN'S RESEARCH AWARD APPLICATION

Letter of Intent Due: **October 1\***  
Completed Application Due: **November 1\***

\*or the first working day thereafter if the above listed dates fall on a weekend or holiday

**Three (3) copies** (two copies without any identifiers) of the proposal should be sent to:

**Sandra K. Hanneman PhD, RN, FAAN**  
**Jerold B. Katz Distinguished Professor for Nursing Research**  
**Associate Dean for Research & Director, Center for Nursing Research**  
**SONSCC Room 592**

The entire research proposal should not exceed **ten (10) double-spaced pages for items A-G** below, including any references. The outline below specifies the information that should be included in the proposal. The form and length should be adapted to the nature and magnitude of the proposed research. **Identifying information should be confined to the front cover page only.**

- A. **Specific Aim(s)** – Make a concise statement of the aims of the proposed research, and relate these to long-term research goals.
- B. **Background and Significance** – Give a brief background for the problem that will enable reviewers to place the proposal within the context of the present state of knowledge about the study area. Cite published works of others. Briefly explain why this study should be done.
- C. **Previous work, preliminary studies** – Describe any work you have done on this or related area.
- D. **Methods** – Explain how the study will be conducted. Describe the design, methods, and procedures for data collection and statistical techniques you will use to achieve these aims. A timetable of activities may be included in this section, if applicable.
- E. **Potential for Extramural Funding** – Indicate how the proposed study will serve as a foundation for future work. How does your study relate to current national priorities? What are potential sources for extramural funding? Will the proposed work result in pilot data for a larger project? Where do you plan to publish the results?
- F. **Other research support** – Itemize your existing and pending research support (if any).
- G. **Budget** – Include a detailed, itemized budget. Be specific. Items already available, such as duplication and clerical support should not be included. Justify each item.
- H. **Appendices** – Append research instruments, if applicable.

## **Post-Award Procedures**

When an award is made, the investigator should submit her/his proposal to the Committee for the Protection of Human Subjects (if applicable). CNR staff will assist you in setting up an UTHSC-H account for the grant funds and in managing the grant account.

It is expected that projects will be completed in 1 to 2 years. Brief reports are required at the end of the first year, and a final report is required at the end of the second year (or at the completion of the project, if less than two years).